



LOS ANGELES COUNTY INFORMATION SYSTEMS COMMISSION

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Members

Raoul J. Freeman,
Ph.D. *Chair*

T. Austin Bordeaux
William Chen
Ying Tung Chen
Jonathan S. Fuhrman
Marilyn G. Katherman
Tom Ross
Alfred S. Samulon

MINUTES OF REGULAR MEETING of March 2, 2009

Room 372, Kenneth Hahn Hall of Administration

Members Present

Dr. Raoul Freeman, Chair
Ying Tung Chen
Jonathan Fuhrman
Marilyn Katherman
Tom Ross

Members Not Present

T. Austin Bordeaux
William Chen
Alfred Samulon

Others Present

Henry Balta, Department of Chief Information Office
Dave Chittenden, Internal Services Department
Gene Franklin Sr., Department of Chief Information Office
Kimberly Katsuyama, EDS (Electronic Data Systems)
Greg Melendez, Department of Chief Information Office
Robert Pittman, Chief Information Security Officer
Richard Sanchez, Acting Chief Information Officer
Mike Sylvester, Department of Public Social Services

Staff

George Britton, Commission Services Staff

CALL TO ORDER

Chairman Freeman called the meeting to order at 3:40 p.m.

APPROVAL OF MINUTES FROM SEPTEMBER 8, 2008

On motion of Commissioner Fuhrman and seconded by Commissioner Katherman, and unanimously carried, the minutes of September 8, 2008 were approved with no changes.

INFORMATION TECHNOLOGY FUND PROJETS

The ITF is a special fund established by the Board of Supervisors in 1997-98 to fund innovative IT projects, i.e. web enabled projects and E-Gov. In fiscal year 2008-09, the ITF Executive Committee approved and recommended funding for ten (10) projects at a total of \$7.2 million, however, \$11 million uncommitted funds still remain. A Board Letter is being prepared by the CIO indicating a shift toward enterprise projects or cross-Departmental projects versus Department specific projects. A request has been made to increase the delegated authority of the CIO from under \$100,000 to 300,000, in spending the ITF funds.

Following is a list of proposed of ITF funded projects totaling \$6,034,000.

- Enterprise Master Patient Index (EMPI), for Department of Health services, Department of Mental Health and Department of Children and Family Services - \$1, 800,000.
- Integrated Property Tax Administration System (Tax), Auditor Controller and Executive Office - \$1,500,000.
- Contract Compliance Database (CCD) Application Replacement, Department of Affirmative Action - \$298,000.
- Arraignment/Visitation Video System, Los Angeles County Sheriff department, Superior Courts, District Attorney and Police Department - \$300,000.
- Video Conferencing Solution, Department of Parks and Recreation - \$140,000.
- Integrated Venue and Event Management System, Arts Commission - \$104,000.
- Automated Vehicle Location Mapping, Probation, Department of Public Health, Department of Children and Family Services, Community Development Commission, Department of Mental Health, Register Recorder/County Clerk - \$92,000.
- Secure E-Mail Solution, County-Wide Enterprise - \$1,600,000.
- Security Awareness Training, County-Wide Enterprise - \$200, 000.

ENTERPRISE SOLUTIONS FUNDING AND INVESTMENT IN E-GOV PROJECTS THAT WILL YIELD COST SAVINGS

Chairman Freeman suggested that his proposal, in a previous meeting of the Commission, to establish an IT Investment Bank for the County could be linked to expand funding of the ITF. He indicated that a percentage of the cost savings resulting from funded projects could be funneled back to the ITF for future investments. Gregory Melendez, Department of Chief Information Office, listed the following enterprise opportunities for significant cost savings:

- The Enterprise Content Management (ECM) - Recommend an EMC product standard and establish a countywide strategy for documentation management. Using a standard tool will enable Departments to store, preserve and retrieve documents, specific information and content.
- Consolidate and Centrally Managed Data Center Services - Address the immediate data center needs of DHS, DMH, and Public Health. Leverage efforts are being performed for the Health cluster Departments to perform an assessment of all Departmental data centers and disaster recovery plans with a strategy towards establishing an enterprise countywide data center solution that will consolidate redundant functions and resources.
- IT Shared Services - Establish a plan and associated funding strategy to migrate Departmental email and file server environments to ISD's centralized desktop hosting and centralizing messaging services and Local Area Network Management.
- Countrywide Audio, Web and Video Conferencing Strategy – Work with ISD to develop a countrywide strategy to (1) better utilize available audio and web conferencing tools and (2) to leverage existing video conferencing sites and to identify and deploy new geographic desirable sites that would be available for use by all County Departments. This would include establishing an ISD video network management service for scheduling, help desk and problem resolution.
- Enterprise Geographic Information Services (eGIS) – Work with ISD to establish an eGIS Program to create and maintain a shared GIS infrastructure (data, software, hardware, services, and training) and to identify centralized staff for maintenance and support of countywide GIS systems, develop countywide standards for GIS data, software, and applications, and establish partnerships with local, State and Federal jurisdictions.

UNMET NEEDS OF THE OFFICE OF THE CIO

Mr. Gregory Melendez, Department of Chief Information Office reported on the unmet needs of the CIO Department as follows:

- Restore \$163,000 in Services and Supplies funding, reduced in the Departmental 2008-09 budget curtailments.
- Fund 1.0 Senior Information Technology Consultant, CIO position to help establish and manage a County Enterprise Architecture Program to provide a high level blueprint and associated processes to support Departmental and cross Departmental collaboration and information sharing
- Fund 1.0 Senior Information Technology Consultant, CIO position to serve as the County's Chief technology Officer (CTO) within the CIO. This CTO position would be responsible for overseeing the development of County standards and technology architecture, evaluating emerging information technologies for potential County deployment and use, and partnering with ISD and County Departments to integrate and better manage the County's technological infrastructure.

FUTURE AGENDA TOPICS FOR ISC

Update on Leader
LA County Portal/Website Development
County Wide Strategic Planning, Best Practices

MATTERS NOT ON THE POSTED AGENDA (TO BE BRIEFLY DISCUSSED AND PLACED ON A FUTURE AGENDA)

See "Future Agenda Topics for the ISC" above.

PUBLIC COMMENT / ANNOUNCEMENTS

There were none.

ADJOURNMENT

There being no further business, with a motion made by Commissioner Fuhrman and seconded by Commissioner Ross, the meeting was adjourned at 4:50 p.m.